



WALTHAM FOREST ORAL HISTORY WORKSHOP

Email: oh@wforalhistory.org.uk

ORAL HISTORY RECORDING AGREEMENT

Recordings of oral histories are integral to Waltham Forest Oral History Workshop's (WFOHW) intention to preserve local memory. Your recorded interview will become part of the collection cared for by WFOHW, where it will be preserved as a permanent public reference resource for use in research, publication, education, lectures, broadcasting and internet access. The purpose of this Agreement is to ensure that your contribution is added to the collections of WFOHW in strict accordance with your wishes.

This Agreement is made between Waltham Forest Oral History Workshop (WFOHW), c/o Waltham Forest Archives and Local Studies Library, The Green, Chingford E4 7EN and you ("the Interviewee", "I"):

Your name:

Your address:

Year of birth:

in regard to the recorded interview/s which took place on:

Date/s:

Declaration: I, the Interviewee, confirm that I agreed to take part in the recording and hereby assign to WFOHW all copyright in my contribution for use in all and any media. I understand that this will not affect my moral right to be identified as the 'performer' in accordance with the Copyright, Design and Patents Act 1988.

If you do not wish to assign your copyright to WFOHW, or you wish to limit public access to all or part of your contribution for a period of years, please state these conditions here:

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I, the Interviewee, hereby agree that WFOHW can store, process and retain my personal data in order to pursue its aims, objectives and activities. I understand that full details of how WFOHW stores and processes my data are stated in the 'Privacy and Data Storage Policy' at www.wforalhistory.org.uk.

I, the Interviewee, understand that I may ask to see my personal data at any time, and request that it is amended or updated. To make such an enquiry I will contact WFOHW at oh@wforalhistory.org.uk

This Agreement will be governed by and construed in accordance with English law and the jurisdiction of the English courts.

Both parties shall, by signing below, indicate acceptance of the Agreement.

By or on behalf of the Interviewee:

Signed:

Name in block capitals:

.....Date:

On behalf of WFOHW:

Signed:

Name in block capitals:

.....Date: